

APPLICATION FOR PUBLIC ACCESS TO RECORDS

Date: _____

TO: Stephanie Tassello, Records Access Officer

I wish to inspect the following record(s): (identify records that you are interested in as clearly as possible).

You may inspect the documents first and then request copies of the pages you actually want. Number of copies requested: _____ x \$.25 / copy = _____

Signature: _____

Printed Name: _____

Address: _____

City / State / Zip: _____

Daytime phone number: _____

FOR AGENCY USE ONLY

Approved: _____

Date: _____ Time: _____

Number of Photocopies: _____ Charge: _____

DENIED (for reason(s) checked below):

- Exempted by statute other than Freedom of Information.
- Unwarranted invasion of personal privacy.
- Would impair contract awards or collective bargaining agreements.
- Trade secret; confidential commercial information.
- Law enforcement records.
- Would endanger the life of safety of any person.
- Interagency or intra-agency materials.
- Record is not maintained by this agency.
- Record of which agency is legal custodian cannot be found.
- Other(specify) _____

Any person denied access to records may appeal the denial within 30 days of the denial. Such appeals should be addressed to the **Mayor of the Village of Piermont – 478 Piermont Avenue – Piermont, NY 10968.**